



GOVERNING BODY

MINUTES

of the meeting held on Wednesday 1 April 2009 at 5.30pm

PRESENT

Sister P Ainsworth
Mr P Banks
Mr M Bentley
Mr P Brown
Mr P Campbell
Mrs A Fox (Chair)
Mr D Frost
Mr L Goodlet
Sister V Hagen
Mr L Jones
Ms E McKelvey
Sister M McMullan
Mr U Mukhtar
Mr A Noblet
Mrs S Smith
Mrs H Stainton
Miss M Westwell

IN ATTENDANCE

Mr J Barton (Clerk to the Governors)
Mr. David Gardner (Vice Principal Curriculum & Quality)
Mrs M Locke (Minute Secretary)
Mr P Woods (Vice Principal Resources)

The Chair congratulated Umar Mukhtar on his recent election as Youth Parliament Member for Bury, and thanked Erin McKelvey for the positive contribution she has made in her term as Student Governor.

1354 APOLOGIES FOR ABSENCE Apologies for absence were received from Mrs A M Cassidy, Mrs M Holmes, and Mr A Lilley

1355 DISCLOSURE OF INTERESTS

No member of the Governing Body declared an interest in relation to any item on the agenda.

1356 APPOINTMENT OF GOVERNORS

The Clerk to the Governors informed the governing Body that the Congregation of the Daughters of the Cross of Liege had appointed the following Foundation Governors for the period 1 April 2009 – 31 March 2013: Peter Banks, Les Jones, Anthony Noblet.

Ms M Westwell and Mr M Bentley joined the meeting

1357 MINUTES OF MEETINGS HELD ON 28 January 2009

The minutes of the meetings held on 28 January 2009, having been circulated previously were agreed as a true record and signed by the Chair.

1358 MATTERS ARISING FROM THE MINUTES There were no matters arising from the minutes

1359 OFSTED Inspection Report

The Vice Principal (Curriculum & Quality) introduced the Report which included the outcomes of the Desk Top Monitoring activity undertaken by OFSTED on 5th February 2009. He explained the background to the new Inspection process, and commented on the results achieved by the College.

RESOLVED: To receive the Report with thanks, and record congratulations to all involved in achieving such a positive Report. The Vice Principal (Curriculum and Quality) was thanked for his work in co-ordinating the Inspection process.

Mr P Campbell joined the meeting

The Chair of Governing Body, and other governors who had attended thanked Paul and his staff on the excellence of the College Production.,

1360 PROPERTY STRATEGY UPDATE

The Principal, and Vice Principal (Resources) introduced the Report and referred to the Minute 320 of the Property and Finance Committee held on 27 March 2009, which had been circulated. The Minute detailed the recommendations made by the committee in relation to the proposed capital project.

RESOLVED: that Governing Body approves the recommendations detailed in Minute 320 of Property and Finance Committee. These relate to the possible purchase of land; and the appointment of Consultants. It was agreed that any purchase should be within the original estimate price, and that the Daughters of the Cross be kept informed of any relevant developments as the Project proceeds.

1361 PRINCIPALS REPORT

The Principal presented his Report which included:

- Mission & Ethos: Assemblies & Worship; Government sexual health initiatives
- Production: congratulations to all who contributed to what was an excellent production.
- January results: a good set of results recently received are being examined in detail by Heads of Departments and staff
- Appointments: appointment made to RE team
- Estates and Finance: details of Funding received from LSC, but still to be analysed in detail.
- Presentation Evening
- Equality Commission Correspondence: Principal updated Governors on responses being prepared by Catholic Education Service, and others, relating to matters raised by the Equality and Human Rights Commission. Questions have been raised about the right to admit Catholic students in preference to others.
- Machinery of Government Changes
- Destination Data - information tabled
- Students on Roll
- Collaboration: update on developments within the Borough; and a request from the Police for a Service Level Agreement as part of the safer schools partnership.

RESOLVED: to receive the Principal's Report with thanks

Mr D Gardner left the meeting

1362 HEALTH & SAFETY REPORT

The Vice Principal (Resources) presented the Report and clarified queries raised. He highlighted the current H&S training provision for staff; and reported on the risk assessment that had been undertaken in the College's main reception area.

RESOLVED: to receive the Health and Safety Report

1363 RECOMMENDATIONS FROM PERSONNEL COMMITTEE

The Chair of Personnel Committee introduced the Report, which contained recommendations from Personnel Committee on changes the Whole College Pay Policy.. He reminded members that consideration of this Policy had been deferred from the last meeting of Governing Body, and he highlighted some of the changes.

1363 RECOMMENDATIONS FROM PERSONNEL COMMITTEE continued

RESOLVED: to approve the recommendations of Personnel Committee on changes to the Whole College Pay Policy (minute 490 of Personnel Committee 23 March refers), subject to changing the final line of Part Two: Paragraph E to read 'Acting allowances of more than £5,000 p.a. per post must be approved by Chair of Governing Body'.

The Chair of Personnel Committee referred to a minute that had been circulated to Governors (Minute 492 of the Personnel Committee of the 23 March refers). The Governing Body had asked that Personnel Committee to discuss the proposal to increase the minimum leave entitlement for Support Staff to 24 days per annum, increasing to 27 days after 5 years. He explained that this proposal reflected the current position whereby the College agreed two extra days above the minimum National Agreement.

RESOLVED To approve the recommendation of Personnel Committee that the minimum leave entitlement of Support Staff should be increased to 24 days per annum, increasing to 27 days after 5 years.

1364 MINUTES OF COMMITTEE MEETING:

The Clerk to Governors asked the Governing Body to formally receive and accept the minutes of the following Committee meeting, which had been circulated:

- Property & Finance 22 January 2009
- Audit 25 February 2009

RESOLVED: that the minutes of the Committees be formally received and accepted by the Governing Body.

1365 GOVERNANCE PERFORMANCE INDICATORS

Clerk reminded governors that they had deferred a decision on the Governance Performance Indicators to allow time to review the targets. Following the consultation process the Performance Indicators (PI) for 2008 – 2009 targets need to be decided.

RESOLVED To approve the Performance Indicators (PI) targets for 2008 – 2009

1366 ANY OTHER BUSINESS

Governing Body discussed the recommendations made by Property & Finance Committee relating to the 2008/ 2009 Treasury Management Report (Minute 318 of Property and Finance Committee held on 27 March 2009 refers).

RESOLVED to approve the 2007/ 2008 Treasury Management Report, and the proposal to delegate authority to change facilities to a sub-group consisting of Chair of Governing Body; Chair of Property and Finance; and the Principal if there was the need to act quickly. Any changes authorised by the group should be reported to Property and Finance Committee and Governing Body.

Mrs M Locke, Mr J Barton, Ms E McKelvey, Mrs AM Cassidy, and Mr P Woods left the meeting

1367 RESTRICTED ITEM: Remuneration Committee 23 March 2009