



## **GOVERNING BODY**

### **MINUTES**

of a Special meeting held on Wednesday 20 March 2017 at 2.00pm

#### **PRESENT**

Sister P Ainsworth  
Mr P Brown  
Mrs A Fox (Chair)  
Mr D Frost  
Mr L Jones  
Mrs M Jones  
Mrs H Leyden  
Mr A Noblet  
Mrs S Smith

#### **IN ATTENDANCE**

Mr J Barton (Clerk to the Governors)  
Ms A Hallworth (Vice Principal (Curriculum))  
Mrs AM Cassidy (Director Finance & Funding)  
Mrs C McGuire (Deputy Principal)

**1990** **APOLOGIES FOR ABSENCE** Apologies for absence were received from Mr P Banks; Mr M Bentley, Mr P Campbell, Mr A Lilley, Mr T Noblet, Mrs H Stainton, Mr P Woods

**1991** **DISCLOSURE OF INTERESTS** No member of the Governing Body declared a personal interest in relation to any item on the agenda.

#### **1992** **OUTCOME OF OFSTED INSPECTION**

The Chair reminded Governors that the purpose of the meeting was to examine the outcomes of the recent OFSTED Inspection so that Governing Body is assured that appropriate action is being taken to address the issues raised by the Inspectors. The Deputy Principal reported on some of the meetings held with staff; and the outcome of discussions held by CLT. Hard copies of the following documents were tabled (electronic copies had been circulated previously):

1. Ofsted Further education and skills Inspection Report – Holy Cross College (February 2017)
2. FE Associates Report “How to be good or better”
3. Holy Cross College Summary of Results 2014 – 16”
4. Post- Inspection Action Plan
5. AoC Governor Training – Eversheds
6. Quality & Standards Committee the way Forward

1. The Principal explained that the final Report had only recently been released for publication, but staff have been actively working on strategies to address issues raised.
2. The FE Associates Document provides useful information on the key schemes and strengths emerging from the Ofsted reports of providers who were judged to be good or outstanding since the 2015 common inspection framework (CIF) was introduced
3. The summary of results 2014-16 contains an analysis of subject areas including:
  - High /low performing
  - Summary of results
  - ALPS results

**1992 OUTCOME OF OFSTED INSPECTION continued**

4. The 'Post Inspection Action Plan' (P-IAP) had been compiled to respond quickly to Inspection Findings. Based on the findings the P-IAP identifies 3 main strands for improvement:
- A Improving Leadership including through enhanced quality assurance, self-assessment and monitoring by governors and CLT
  - B Improving Students' Progress through assessment and progress tracking and intervention to promote work ethic and progress
  - C Promoting Teaching and Learning that challenges all students through teaching and learning strategies and enhanced systems to support developments of teaching and learning

The Plan aims to:

- address as a priority the points that will have the greatest impact on students' outcomes in Summer 2017
- continue these actions during 2017-18 and embed systems and structures to support sustainable improvements

Governors noted the Monitoring arrangements which includes regular monitoring meetings by CLT; and additional meetings of Quality and Standards Committee; and interim reports at each meeting of Governing Body. Senior leaders from other Colleges will be involved in ensuring the monitoring systems are effective.

The Governing Body approved the Key priorities under each strand, but recognised that these may be amended as the Plan develops, particularly in relation to Governors, and Senior Managers.

Governors discussed the Overall Impact Targets for August 2017; and noted the action plans and progress made.

5. The Chair of Quality and Standards reported on an AoC Governor training course he attended. This concentrated on the data received by governors, and identified Ofsted Risk Indicators; what governors did with data they received; key questions to ask in analysing in year data; and Key questions for Governors to ask themselves.
6. The Chair of Quality and Standards Committee presented a paper on what he perceived as the way forward for the Committee in terms of 'things that needed improve'. He outlined the detail; and highlighted some priority areas. The paper is aimed at stimulating discussion, and ensuring feedback is incorporated into the P-IAP.

The Governing Body approved the Post-Inspection Action Plan; and the processes for monitoring progress. They commended staff and managers for the speed in which they have reacted; and noted that Quality and Standards Committee have arranged a meeting on 8 May 2017 to monitor progress of the P-IAP; with a report also on the agenda of the Governing Body meeting on 10 May 2017.