

HOLY CROSS COLLEGE CENTRE ASSESSMENT GRADES GCSEs, AS, A LEVELS and BTECs

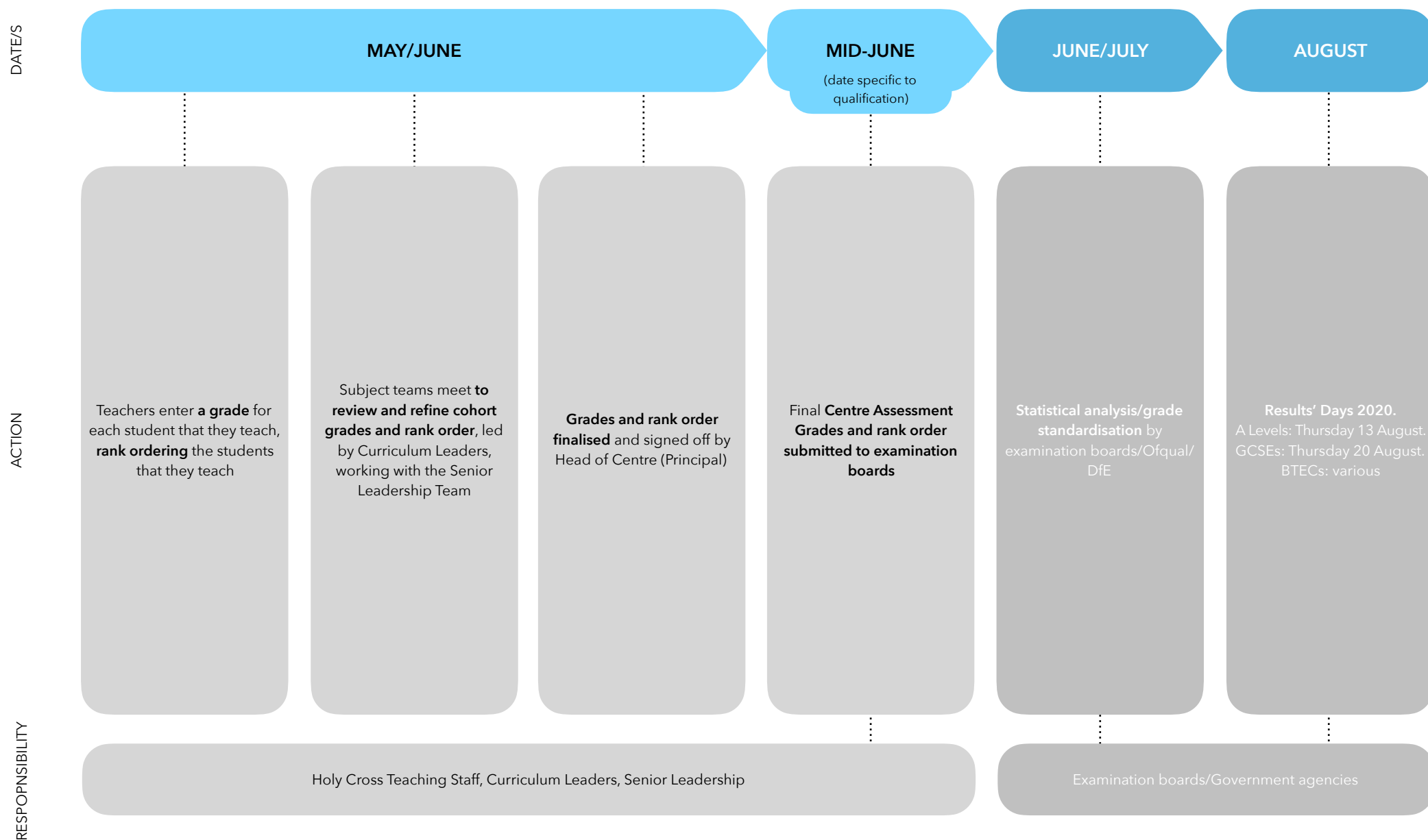
As you are aware the examinations in 2020 were cancelled to help fight the spread of COVID-19. As an alternative, for GCSEs, AS, A Levels and BTECs, a process of Centre Assessment Grades (CAGs) was used, leading to a calculated grade awarded in the summer.

In order to allow students to receive their grades in a timely manner and facilitate progression, centres were asked to provide two pieces of information to the relevant examination boards, by mid June 2020. These were **a grade for each student in each subject and a rank order of students** studying a particular subject at the centre this year. To aid this process a new page in the College Information System was developed. The final calculated grade carries the same status as any grade arrived at through the traditional examination route and this was reflected at every stage of the college's professional and rigorous implementation of the process. The parameters below, in line with government guidance, were used in arriving at the Centre Assessment Grades, which were subsequently submitted to examination boards for statistical analysis.

1. The Centre Assessment Grades are fair, objective and carefully considered judgements. They are the **grades the students would have been most likely to achieve if they had sat their exams.**
2. They should take into account everything known about a particular student; improvement (or otherwise) over the two year course of their study, especially the development of key academic skills, performance in assessments, estimated grades and levels of engagement, classwork, mark book grades, performances and practical work (where relevant), non-examined assessment (again, where relevant), previous centre results and this cohort versus the last.
3. For students with agreed access arrangements and reasonable adjustments **the judgement should take account of the likely achievement with these arrangements in place.**
4. There is **no requirement to set any additional mock exams or homework to contribute to the assessment** and students **must not be disadvantaged** if they have not been able to complete any work set since the college has been in lockdown.
5. Students within each grade will need to be **carefully rank ordered.**
6. The process of generating the final calculated grades begins with the Centre Assessment Grades and continues throughout statistical analysis and standardisation procedures where the grades proposed by the centre may be adjusted upwards or downwards. The examination boards will take into account three factors:
 - a. ***expected national outcomes for this year's students.***
 - b. ***prior attainment of students at each school or college.***
 - c. ***recent results of the school or college.***
7. The final Centre Assessment Grades and rank order must be **signed off as an accurate record by the Head of Centre** before submission to the examination boards.
8. Calculated grades in the range of A*-U were submitted to the relevant exam boards in accordance with their guidance, CAGs were submitted for all students who were enrolled to Level 2 and Level 3 courses with an end date July 2020 and were known to be continuing students at 20th March 2020.
9. In accordance with government guidance only those private candidates for whom the College had clear evidence of progress and assessment during academic year 2019/20 received a CAG and appeared in the rank order of all students.

AT ALL STAGES OF THE PROCESS GRADES AND RANK ORDER MUST REMAIN CONFIDENTIAL

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