



Student 16-19 Bursary Fund 2022-2023

We are committed to providing support for our students and ensuring that financial hardship is not a barrier to education and academic success.

What is the Bursary Fund?

It is a government grant designed to help young people access and complete education who have limited funds.

Who is eligible to apply?

- If you are enrolled at the college and under the age of 19 as of 31 August 2022
- If you have been living in the UK for the last 3 years (or can provide written evidence that you satisfy government residency criteria)

	Eligibility	Evidence required	Amount
Category A	<p>A young student: in care (LAC) or Care leaver</p> <p>Or, if you receive any of the following in your own right:</p> <ul style="list-style-type: none"> -Income Support -Universal Credit -Employment & Support Allowance (ESA) -Disability Living (DLA) -Personal Independence Payments (PIP) 	<p>Written confirmation of current or previous status</p> <p>A photocopy of the full document of one of these benefits in the name of the student</p>	Up to £1200 per year paid weekly
For Category's B and C, total household income includes - Total earnings/benefits/universal credit/child tax & working tax credits/pensions/student loans			
Category B	A young student from a household whose total household income is less than £16190	<p>A photocopy of:</p> <ul style="list-style-type: none"> - all pages of child tax credit award - all pages of Universal Credit award. 	Exact amount depends upon number of applications Paid weekly
Category C	A young student from a household whose total household income is between £16191 and £25,000	<ul style="list-style-type: none"> - letter showing amount of benefits - P60 or annual self- assessment 	



Further Education Free Meals

What is Further Education Free meals?

Some students will be eligible to receive free meals whilst at college

Who is eligible to apply?

- If you are enrolled at the college and under the age of 19 as of 31 August 2022
- If you are over 19 but began your study programme aged 16-18
- If you have been living in the UK for the last 3 years (or can provide written evidence that you satisfy government residency criteria)
- Have an Education, Health and Care Plan (EHCP)

	Eligibility	Evidence	Amount
Free School Meals	A young student or parent receiving: <ul style="list-style-type: none"> - Income support - Income based Job Seekers Allowance - Income related Employment and Support Allowance(ESA) - Support under part VI of the Immigration and Asylum Act 1999 - the guarantee element of State Pension Credit - Child Tax Credit (if not receiving Working Tax Credit) and a gross income less than £16190 - Universal Credit (with net earnings of less than £7400) 	A photocopy of the full document of one of these benefits	£4 per day to be spent in the college refectory or Café Central

16-19 BURSARY APPLICATION FORM 2022 - 2023



Part A: Personal Information

Student Surname		Forename	
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Student PIN number (as shown on your enrolment letter)				
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Date of Birth		Age at 31/8/22		Nationality	
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Secondary School	
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Have you been resident in the UK/EEA for the last three years	Yes	No
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Are you an Asylum Seeker	Yes	No
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Home address	
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	Postcode	
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Telephone		Mobile	
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Student:

Are you in the care of the local authority or subject to a Care Order	Yes	No
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Are you a care leaver	Yes	No
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Do you in your own right receive Income Support or Universal Credit	Yes	No
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Are you a disabled young person who receives ESA/UC and DLA/PIP	Yes	No
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Will you experience financial hardship as a result of attending College	Yes	No
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Is your TOTAL household income below £16190? Total household income includes - Total earnings/benefits/universal credit/child tax & working tax credits/pensions/student loans	Yes	No
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Are you or your parent/carer in receipt of: **(you must attach evidence to support your application)**

Income based Jobseekers Allowance	Yes	No
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Income-related Employment and Support Allowance	Yes	No
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Support under part VI of the Immigration and Asylum Act 1999	Yes	No
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The guarantee element of State Pension Credit	Yes	No
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Child Tax Credit Award – All pages required	Yes	No
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Universal Credit - All pages required x 2 months	Yes	No
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Full Name of Student Account Holder								
Name of Bank/Building Society								
Branch								
Sort Code								
Account Number								
Roll Number (if applicable) Building Society Accounts only								

Part B: 16-19 Bursary Application Form - Additional Information

How many siblings to you have in full-time education? _____

Is there any additional information you would like us to consider as part of your application?
(Please continue on to a separate sheet if necessary)

Part C: Evidence

Failure to attach the relevant evidence will result in your application being delayed or even declined:

<input type="checkbox"/>	I attach photocopied evidence to support my application.
<input type="checkbox"/>	I attach photocopied evidence to support the student bank details provided in Part A eg bank statement, must show student name and account number

- Note: Only hard copies of application forms and evidence addressed the ‘The Bursary Section’ will be accepted. Please do not send in original documents as these cannot be returned.

Part D: Declaration

I can confirm that the information given in this form is correct and complete to the best of my knowledge. I understand that the College has the right to make an independent check of any evidence produced and take such action as is deemed appropriate in the event of any information I have given being proven to be incorrect or false.

Signature of Student		Date	
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FURTHER EDUCATION FREE MEALS APPLICATION FORM 2022 - 2023



- Please note Free school Meals only apply to students who are also in receipt of a bursary

Student Surname		Forename	
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Student PIN number (as shown on your enrolment letter)				
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Date of Birth		Age at 31/8/22		Nationality	
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Secondary School	
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Have you been resident in the UK/EEA for the last three years	Yes	No
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Are you an Asylum Seeker	Yes	No
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Home address			
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	Postcode	
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Telephone		Mobile	
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Are you or your parent/carer in receipt of: **(you must attach evidence to support your application)**

Income Support	Yes	No
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Income based Jobseekers Allowance	Yes	No
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Income-related Employment and Support Allowance	Yes	No
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Support under part VI of the Immigration and Asylum Act 1999	Yes	No
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The guarantee element of State Pension Credit	Yes	No
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Child Tax Credit (but not Working Tax Credit) and have annual gross of no more than £16,190	Yes	No
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Universal Credit	Yes	No
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I can confirm that the information given in this form is correct and complete to the best of my knowledge. I understand that the College has the right to make an independent check of any evidence produced and take such action as is deemed appropriate in the event of any information I have given being proven to be incorrect or false.

Signature of Student		Date	
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Guidance for Applicants

1. To be considered for support a student must complete one or both of the relevant forms
 - Bursary Fund
 - Further Education Free Meals
2. These application forms are available on the college website.
3. An application will only be processed when all sections have been completed and all evidence is submitted.
4. Once completed please take your application to the main college reception desk or direct to the Student Centre reception during term time or alternatively this can be sent by post to

Holy Cross College
BURSARY
Manchester Road
Bury
BL9 9BB

Bursary Funds

1. Awards will be paid weekly by BACS transfer into the student bank account on the application form, which **must** be a bank or building society current account.
2. Please ensure all bank details are accurate as the college is not responsible for delays caused by incorrect information

Free Meals

1. £4 awards will be paid daily onto your college ID card.
2. Purchases in excess of £4 must be paid for by the student.
3. Lost ID cards must be reported to the Student Centre asap.
4. Awards must be spent each day, they cannot be carried forward to the next day.
5. The award can only be spent on campus.
6. On educational visits or other offsite events a cash alternative can be provided if requested.

Appeals Process

Appeals for unsuccessful applications should be made in writing to the Assistant Principal (Progress) and include your reasons why you consider the decision to be wrong.